## **Open Enrollment for Innovation Academy**

Open Enrollment Process for the 2019-2020 school year:

- Complete the Open Enrollment application (found online or in our front office)
- **January 15<sup>th</sup>** Application Deadline Anytime from now until January 15<sup>th</sup> you may send your Open Enrollment paperwork to our office. <a href="mailto:innovationoffice@amphi.com">innovationoffice@amphi.com</a>

Innovation Academy 825 W. Desert Fairways Oro Valley, AZ 85755

- Applications received after the January 15<sup>th</sup> deadline will be in "Group B" waitlist.
- **January 18**<sup>th</sup> Lottery Drawing We will hold a lottery drawing on January 18<sup>th</sup> to fill the available spots for the 2019-2020 school year.
- **January 22**<sup>nd</sup> Acceptance Letters and Waitlist letters sent Letters will be sent informing parents that their child(ren) has been accepted at Innovation Academy OR what their number is on the waitlist for their grade. We will not give this information over the phone. Please be sure your mailing address is correct on your Open Enrollment paperwork so you will receive the letter.
- February 8<sup>th</sup> Deadline for Registration Paperwork Once accepted, you will need to complete and turn-in all Registration Paperwork for your child to attend Innovation Academy in the fall. Families who do not meet this deadline will lose their spot and we will begin calling families from the waiting list.
- Families on the original waitlist AND the Group B waitlist will be informed if/when they have been accepted.